

BOARD OF WORKS

March 7, 2016

6:29 P.M.

The City of Lawrenceburg Board of Works meeting was called to order by Mayor Kelly Mollaun, Deputy Clerk-Treasurer Suzanne Orndorff read roll call. Present were Board members Allen Callaway and Paul Seymour JR, City Attorney Del Weldon, Police Chief Don Combs, Fire Chief Johnnie Tremain, EMS Director Bobby Mills, Mayor Kelly Mollaun and Deputy Clerk-Treasurer Suzanne Orndorff.

Clerk-Treasurer Tyler Rainey and Utility Director Olin Clawson were absent.

ANNOUNCEMENTS

Mayor Mollaun stated that he was approached by a group that would like to put together a video that can be displayed on the city's website. He stated that they reached out for references from other towns and cities that have used this group and he received good feedback. Mayor Mollaun says that the HR department is currently handling this and that this project is in the beginning stages and no vote needs to be had yet.

ADMINISTRATIVE

Motion to approve minutes from the previous meeting.

Motion: Allen Callaway

Second: Paul Seymour JR

Motion carried.

COMMITTEE REPORTS

Fire: Fire Chief Johnnie Tremain informs board they had a total of 51 runs in the month of February. He also mentions that the fire station is a polling place for the county and he received a letter asking for permission to use it again this year. The Board members agree to use the fire station as a polling place.

Police: Police Chief Don Combs informs board the old SWAT truck will be sold and he also informs board that they are in the process of getting quotes for body cameras.

EMS: No report.

NEW BUSINESS

1. Mario Todd

Otis Elevator Service Contract

Mario Todd states that the elevator service contract is just a housekeeping contract for elevator service. He states that they each have a copy of it in their packet.

Motion to approve contract.

Motion: Allen Callaway

Second: Paul Seymour JR

Motion carried.

OLD BUSINESS

1. Mike Clark

Quote Award; Geotechnical/Environmental Services Quote Package

Mike Clark states that there were 4 companies that submitted bids for this project and the best and lowest cost is from ATC and that is his recommendation. Member Paul Seymour JR asks how many projects we currently have. Mike Clark states 3-4 projects and we utilize the services through the year. Mayor Mollaun states we use the services on an "as needed" basis. Member Paul Seymour JR says he would like to move forward with the recommendation but would really like to see it managed.

Motion to accept the recommendation of Mike Clark.

Motion: Paul Seymour JR

Second: Allen Callaway

Motion carried.

Asphalt Patching & Repair Quote Award

Mike Clark states that the quote opening was earlier in the day and there were 2 that were submitted. He says that one stands out and to award it to Paul H. Rohe.

Mayor Mollaun says that they normally expect 3 bids however one chose not to submit a bid and he asked the board if they had any questions.

Motion to accept.

Motion: Allen Callaway

Second: Paul Seymour JR

Motion carried.

IT RFQ Update

Mike Clark stated that they advertised to accept requests. He said they had 6 firms sign the bid. There was a public opening on March 7, 2016 and 3 firms submitted. Mike Clark says they will go through review. Mayor Mollaun says that no action is needed at this time.

2. Mario Todd

Agner Hall HVAC Quotes

Mario Todd says that verbal solicitation was given at last meeting and they had 3 bids however one pulled out of the bid. The bids were submitted via email.

Cook Mechanical- 3/2/16 9:59 a.m. - \$12,580 (above work crane additional \$700)

Dillard Electrical- 3/2/16 10:28 a.m. - \$8,500 (any additional quote at cost)

Motion to accept Dillard Electrical bid.

Motion: Paul Seymour JR

Second: Allen Callaway

Motion carried.

Paul Seymour asks about the proper procedure for conflict of interest. Paul Seymour JR and City Attorney Del Weldon discuss the proper way to go about the conflict of interest documents.

Review and discussion of claims for Board approval.

Motion: Allen Callaway

Second: Paul Seymour JR

Motion carried.

ADJOURNMENT

Motion to adjourn.

Motion: Allen Callaway

Second: Paul Seymour JR

Motion carried.